

## LAKE REGION PUBLIC LIBRARY OPEN HOURS POLICY

The Lake Region Public Library will be open the following hours:

 Monday
 9:00 am - 6:00 pm

 Tuesday
 9:00 am - 6:00 pm

 Wednesday
 9:00 am - 6:00 pm

 Thursday
 9:00 am - 7:00 pm

 Friday
 9:00 am - 6:00 pm

 Saturday
 10:00 am - 3:00 pm

 Sunday
 Closed

The Library will be closed on the following days:

- \*New Year's Day January 1
- \*Martin Luther King Jr. Day 3<sup>rd</sup> Monday in January
- \*President's Day 3<sup>rd</sup> Monday in February
- \*Good Friday Friday preceding Easter

Memorial Day Weekend – Saturday

- \*Memorial Day Last Monday in May
- \*Independence Day July 4

Labor Day Weekend – Saturday

- \*Labor Day 1st Monday in September
- \*Veteran's Day November 11
- \*Thanksgiving 4<sup>th</sup> Thursday in November
- \*½ day on Christmas Eve Day December 24, must fall Monday-Thursday

  If Christmas Eve falls on a Friday, the entire day is a paid holiday.

## \*denotes paid holiday

Note: If any paid holiday falls on a Saturday, the library will be closed on Friday and Saturday. Only Friday will be considered a paid holiday. If any paid holiday falls on a Sunday, the library will be closed Sunday and Monday. Only Monday will be considered a paid holiday.

The Library will be closed for inclement weather and other emergencies on an as-needed basis as determined by the Library Director or official person in charge.

Reviewed and approved by the Lake Region Public Library Board 7/12/2023

<sup>\*</sup>Christmas – December 25